

Registration number: 09937609

# York BID Company Limited

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2024

HPH  
Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ

## York BID Company Limited

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## York BID Company Limited

### Company Information

**Directors**

Michael Finn Hjort  
Robert Paul Onyett  
Neil Philip Sanderson  
Angela Margaret Horner  
Sarah Jane Czarnecki  
Sarah Jane Loftus  
Rebecca Anne Layton  
Douglas Charles Winter  
Will Zhuang  
Adam Richard Wardale  
Jenny Layfield  
Peter John Kilbane

**Registered office**

The Red House  
1, Duncombe Place  
YORK  
YO1 7ED

**Solicitors**

Clarion Solicitors  
Elizabeth House  
13-19 Queen Street  
LEEDS  
LS1 2TW

**Accountants**

HPH  
Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ

## York BID Company Limited

### Directors' Report for the Year Ended 31 March 2024

The directors present their report and the financial statements for the year ended 31 March 2024.

#### Directors of the company

The directors who held office during the year were as follows:

Michael Finn Hjort

Neil Setterfield (resigned 11 April 2023)

Robert Paul Onyett

Neil Philip Sanderson

Angela Margaret Horner

Andy Martin D'agorne (resigned 5 May 2023)

Sarah Jane Czarnecki

Sarah Jane Loftus

Rebecca Anne Layton

Douglas Charles Winter

Nicola Arthur (resigned 22 May 2024)

Ashley Robert Mason (resigned 10 May 2023)

Will Zhuang

Adam Richard Wardale

Jenny Layfield (appointed 14 July 2023)

Peter John Kilbane (appointed 11 July 2023)

#### Small companies provision statement

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised by the Board on 1 July 2024 and signed on its behalf by:

.....  
Michael Finn Hjort  
Director

*Robert Onyett*  
.....  
Robert Paul Onyett  
Director

*Neil Philip Sanderson*  
.....  
Neil Philip Sanderson  
Director

## York BID Company Limited

### Profit and Loss Account for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Turnover		1,002,991	1,007,006
Cost of sales		<u>(822,373)</u>	<u>(975,385)</u>
Gross surplus		180,618	31,621
Administrative expenses		<u>(235,284)</u>	<u>(176,476)</u>
Operating deficit		(54,666)	(144,855)
Other interest receivable and similar income		<u>10,021</u>	<u>4,245</u>
Deficit before tax	4	(44,645)	(140,610)
Tax on loss		<u>(1,904)</u>	<u>(807)</u>
Deficit for the financial year		<u><u>(46,549)</u></u>	<u><u>(141,417)</u></u>

The above results were derived from continuing operations.

The company has no recognised gains or losses for the year other than the results above.

The notes on pages 6 to 12 form an integral part of these financial statements.

**York BID Company Limited**  
**(Registration number: 09937609)**  
**Balance Sheet as at 31 March 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	5	40,490	53,462
<b>Current assets</b>			
Debtors	6	364,635	86,039
Cash at bank and in hand		<u>151,533</u>	<u>146,652</u>
		516,168	232,691
<b>Creditors:</b> Amounts falling due within one year	7	<u>(390,216)</u>	<u>(73,162)</u>
<b>Net current assets</b>		<u>125,952</u>	<u>159,529</u>
<b>Net assets</b>		<u>166,442</u>	<u>212,991</u>
<b>Reserves</b>			
Retained earnings		<u>166,442</u>	<u>212,991</u>
Total reserves		<u>166,442</u>	<u>212,991</u>

For the financial year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The notes on pages 6 to 12 form an integral part of these financial statements.

**York BID Company Limited**  
**(Registration number: 09937609)**  
**Balance Sheet as at 31 March 2024**

Approved and authorised by the Board on 1 July 2024 and signed on its behalf by:

.....  
Michael Finn Hjort  
Director

*Robert Onyett*  
.....  
Robert Paul Onyett  
Director

*Neil Philip Sanderson*  
.....  
Neil Philip Sanderson  
Director

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 1 General information

The company is a company limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

The address of its registered office is:

The Red House  
1, Duncombe Place  
YORK  
YO1 7ED

These financial statements were authorised for issue by the Board on 1 July 2024.

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A smaller entities - 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' and the Companies Act 2006 (as applicable to companies subject to the small companies' regime).

##### Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

##### Going concern

The financial statements have been prepared on a going concern basis.

##### Revenue recognition

Turnover comprises the fair value of levy charges raised on businesses within the BID area and other funding received towards specific projects. Turnover is shown net of value added tax.

The company recognises revenue when:

The amount of revenue can be reliably measured;  
it is probable that future economic benefits will flow to the entity;  
and specific criteria have been met for each of the company's activities.

##### Government grants

Grant income is recognised when the conditions for receipt have been met and there is reasonable assurance that the grant will be received. It is then recognised in income on a systematic basis over the periods in which the entity recognises the related costs for which the grant is intended to compensate, except where the grant is compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future costs in which case it is recognised as income in the period in which it becomes receivable.



## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### Tax

The tax expense for the period comprises current tax. H M Revenue and Customs have confirmed the levy income received is not chargeable to corporation tax.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date.

#### Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

#### Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	5 years straight line
Plant and equipment	Between 1 and 5 years straight line
Fixtures and fittings	5 years straight line
Motor vehicles	5 years straight line

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### **Defined contribution pension obligation**

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **3 Staff numbers**

The average number of persons employed by the company (including directors) during the year, was 5 (2023 - 4).

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 4 Loss before tax

Arrived at after charging/(crediting)

	<b>2024</b>	<b>2023</b>
	£	£
Depreciation expense	<u>13,712</u>	<u>14,608</u>

#### 5 Tangible assets

	Fixtures and fittings £	Plant and machinery £	Office equipment £	Motor vehicles £	Total £
<b>Cost or valuation</b>					
At 1 April 2023	2,183	90,868	9,654	6,500	109,205
Additions	<u>-</u>	<u>740</u>	<u>-</u>	<u>-</u>	<u>740</u>
At 31 March 2024	<u>2,183</u>	<u>91,608</u>	<u>9,654</u>	<u>6,500</u>	<u>109,945</u>
<b>Depreciation</b>					
At 1 April 2023	2,183	44,447	7,813	1,300	55,743
Charge for the year	<u>-</u>	<u>11,753</u>	<u>659</u>	<u>1,300</u>	<u>13,712</u>
At 31 March 2024	<u>2,183</u>	<u>56,200</u>	<u>8,472</u>	<u>2,600</u>	<u>69,455</u>
<b>Carrying amount</b>					
At 31 March 2024	<u>-</u>	<u>35,408</u>	<u>1,182</u>	<u>3,900</u>	<u>40,490</u>
At 31 March 2023	<u>-</u>	<u>46,421</u>	<u>1,841</u>	<u>5,200</u>	<u>53,462</u>

#### 6 Debtors

	<b>2024</b>	<b>2023</b>
	£	£
<b>Current</b>		
Trade debtors	314,781	15,029
Prepayments	8,479	2,187
Other debtors	<u>41,375</u>	<u>68,823</u>
	<u>364,635</u>	<u>86,039</u>

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 7 Creditors

##### Creditors: amounts falling due within one year

	2024 £	2023 £
<b>Due within one year</b>		
Trade creditors	110,240	64,818
Taxation and social security	24,036	807
Accruals and deferred income	4,957	7,247
Other creditors	250,983	290
	<u>390,216</u>	<u>73,162</u>

#### 8 Financial commitments, guarantees and contingencies

##### Amounts not provided for in the balance sheet

The total amount of financial commitments not included in the balance sheet is £552,348 (2023 - £495,711). The company has committed to the following projects in the 2024/25 financial year:

Street Rangers Contract - £120,608  
 Winter Lights Contract - £131,588  
 Street Cleaning Contract - £106,000  
 Purple Flag - £27,940  
 Snickleway Rejuvenation Project - £41,677  
 Levy Collection Services - £24,329  
 Ghosts In The Gardens - £15,000  
 Street Art Murals - £3,000  
 York Gift Card Contract - £7,800  
 Choose Respect Not Regrets Campaign - £6,000  
 York Restaurant Week -£1,895  
 Small Grant awarded to Indie York - £12,960  
 Vicinity Dashboard Licence - £4,560  
 Deans Computer Services - £2,592  
 Beauclair Ltd Spend Data Licence - £13,200  
 Place Informatics Ltd Visitor Data Licence - £10,800  
 BT Electric Box Street Art - £4,395  
 Riverside Marshal - £2,728  
 Taxi Marshals Contract - £9,078  
 Principal York Hotel, Venue Hire - £1,248  
 BID Foundation Membership - £1,400  
 Virgin Media Broadband - £720  
 ATCM Membership - £910  
 York Chamber of Commerce Membership - £350  
 ARO Communications - £1,325  
 Federation of Small Businesses Membership - £245

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### 9 Related party transactions

##### Summary of transactions with other related parties

The following organisations are related to the company due to the involvement of directors in York BID Company Limited:

City of York Council  
Make It York

Income is received in the period from City of York Council in the form of levy charges and other funding.

Contributions towards the Winter Lights were received from Make It York.

These related party organisations have been paid for services including:

City of York Council - levy collection.

At the balance sheet date the amount owed from City of York Council was £311,052 (2023 - £7,464).  
The amount owed from Make It York was £Nil (2023 - £Nil).

The net debt due from related parties is £311,052 (2023 - £7,464).

## York BID Company Limited

### Notes to the Unaudited Financial Statements for the Year Ended 31 March 2024

#### Income and receivables from related parties

	<b>Other related parties</b>
	<b>£</b>
<b>2024</b>	
Levy income and other funding	866,911
	<u>866,911</u>
<b>2023</b>	
Levy income and other funding	884,404
	<u>884,404</u>

#### Expenditure with and payables to related parties

	<b>Other related parties</b>
	<b>£</b>
<b>2024</b>	
Services provided	36,429
	<u>36,429</u>
<b>2023</b>	
Services provided	31,329
	<u>31,329</u>

**Chartered Accountants' Report to the Board of Directors on the Preparation of  
the Unaudited Statutory Accounts of  
York BID Company Limited  
for the Year Ended 31 March 2024**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of York BID Company Limited for the year ended 31 March 2024 as set out on pages 3 to 12 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/regulation>.

This report is made solely to the Board of Directors of York BID Company Limited, as a body, in accordance with the terms of our engagement letter dated 25 November 2016. Our work has been undertaken solely to prepare for your approval the accounts of York BID Company Limited and state those matters that we have agreed to state to the Board of Directors of York BID Company Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than York BID Company Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that York BID Company Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of York BID Company Limited. You consider that York BID Company Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of York BID Company Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

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HPH  
Chartered Accountants  
54 Bootham  
YORK  
YO30 7XZ  
1 July 2024